

ENROLLMENT APPLICATION
for admission to

HARBOR  **SCHOOL**

and

CARPE DIEM PRIMARY
PART OF HARBOR SCHOOL

Applicant's Name

Applicant's Name

Last Name	First Name	Middle	Nickname	
Address		State	Zip	Phone
Date of Birth ____/____/____	Applying for Grade <input type="checkbox"/> K <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 Fall 20____			

Applicant's School History *(Please list all schools previously attended.)*

Current School	Years Attended
Address	School Phone
Teacher/Counselor who best knows the applicant _____	
Other School	Years Attended
Other School	Years Attended

Parent/Guardian Information

Parent/Guardian Name	Parent/Guardian Name						
Address	City	State	Zip	Address	City	State	Zip
Phone (Home)	(Work)	Phone (Home)	(Work)				
Email	Email						
Occupation	Occupation						
Employer	Employer						
Address	City	State	Zip	Address	City	State	Zip
Relationship to Applicant	Relationship to Applicant						

If parents are not at the same address, to whom should correspondence be mailed? _____

Please list all siblings and other persons living at applicant's residence:

Name	Age	School	Relationship
Name	Age	School	Relationship

Supplementary Enrollment Application Questions

Please assist us by briefly answering the following questions:

What prompts you to seek admission?

How did you hear about us?

In what situations does your child find the greatest success?

Describe what you feel is the optimal learning environment for your child.

Please tell us about your child's special interests, hobbies, extra-curricular activities, or areas of strength.

In a few words, please describe your child's personality (*ie. social interactions, motivators, general attitude, habits*).

Other Comments *(Optional):*

In addition, please include any information that will be useful in evaluating the applicant for admission, such as the student's academic abilities, motivations, social development, and achievements.

How did you hear about us? *(Please check all that apply.)*

- Current Harbor School Family
- Current Carpe Diem Family
- Internet Search
- Child's Current Teacher *(Name _____)*
- Vashon-Maury Beachcomber
- Vashon Loop
- West Seattle Blog
- Poster / Flyer
- Received email news/e-blast
- Open House Events
- Alumni *(Name _____)*
- School Fair
- Chamber of Commerce
- Strawberry Festival
- Facebook / Social Media
- Vashon Theater Slide
- In the mail
- Other _____

Application Procedures

Upon receipt of your enrollment application, your child may be invited to attend a scheduled visit day. All enrollment materials must be completed and submitted for an applicant to be included in the open enrollment process. Enrollment materials include:

- Enrollment Application
- Request for Records Form
- Teacher Recommendation Forms

APPLICATION FEE

Please send a non-refundable application fee of **\$50** with your completed Enrollment Application to:

Harbor School
Attn: Admissions
PO Box 1912
Vashon, WA 98070

*Or drop off completed applications to our offices
Monday thru Friday, 8 AM - 3 PM):*
15920 Vashon Hwy SW*
Vashon, WA 98070

*NOTE: This is our physical location, not our mailing address.

FINANCIAL AID

Will be applying for need-based Financial Aid? *(Please check one)* Yes No

If YES, please complete the Financial Aid Application online at <http://sssbynais.org/parents/>

If you have any questions about this application or the admissions process, please contact:

Niamh Prince, Admissions Director
(206) 567-5955 | admissions@harborschool.org

NON-DISCRIMINATION POLICY

Harbor School cherishes and promotes the idea of a diverse, inclusive, and accepting community. In our student admissions and in our employment practices, we do not discriminate against any person on the basis of age, gender, disability, ethnic heritage, national origin, religious choice, sexual orientation, gender identity, nor any other trait protected by local, state, or federal law when evaluating an otherwise qualified candidate. As a school, we encourage our community members to come to a place of respect and understanding with all people.



Request for Records or Transcript

Puget Sound Independent Schools member schools are either accredited by or pursuing accreditation through the Northwest Association of Independent Schools (NWAIS). Each of us shares a commitment to a strong academic curriculum in a supportive atmosphere, and we all seek a student body representative of the diverse populations in the Seattle and Tacoma areas. In addition, we all have need-based financial aid programs. With this in mind, we share a common evaluation form in order to assess candidates for admission to our respective institutions. Any school receiving this form may, at the family's request, send it to the admissions office of another participating school.

Student's Name: _____

Date of Birth: _____

In compliance with the "Family Education Rights and Privacy Act of 1974," I respectfully request that you send all confidential and cumulative records to the schools marked below. Further, I hereby give permission for you to release the school records listed to the schools I have applied to through Ravenna-hub, and to Ravenna Solutions as provider of these school's application processing service. Schools receiving these records use them for the purpose of evaluating applicants for admission to their school.

Parent/Guardian Signature: _____

Printed Name: _____

Parents/Guardians:

- Fill in your child's name, date of birth, and sign this form to authorize your current school to release records.
- Give your current school a list of schools you wish to deliver transcripts to.

Registrar:

Thank you in advance for helping us get to know this applicant.

- Please complete the Registrar's information below:

Name of School:

Printed Name of Registrar:

Contact Information:

phone: _____

e-mail: _____

- Submit the following to each school requested by the parents:
 1. **Progress Reports or Report Cards from the current academic year.**
 2. **Progress Reports or Report Cards from the previous two academic years, if applicable.**
 3. **Attendance records.**
 4. **Results of Standardized testing.**

Has this student had any disciplinary issues at your school? Yes No

Please return the requested transcripts & records to Harbor School at the address listed below:

Harbor School
Attn: Admissions
PO Box 1912
Vashon WA 98070



Recognizing that completing this form is not part of your official duties, our schools greatly appreciate your helping the applicant by supplying the information requested. **Please note that the information you submit will be confidential, will not be shared with the student and family, and will not become part of the student's permanent school records.** In order to establish and honor confidentiality, please send this form directly to the schools requested.

Applicant's Name: _____

Current School/Daycare: _____

Person(s) Completing this Form: _____

How many children are in your program? _____

What is the style of your program? (check all that apply)

- language-learning
- academic-focused
- Reggio Emilia
- outdoor/nature
- other: _____
- play-based
- Montessori
- Waldorf
- arts/drama/music

How long have you known this child and in what capacity?

What are the first few words that come to mind to describe this child? _____

Please comment on this child's strengths: _____

Do you have any specific concerns?: social emotional cognitive behavioral developmental

What are your primary goals for this child? _____

In group situations, what behaviors does this child typically display?

- Tries to control
- Takes a leadership role
- Participates cooperatively
- Observes
- Seeks attention
- Won't participate

How would you characterize this child's interactions with other students? With adults? _____

What, if anything, frustrates this child and how does he/she respond? _____

Are the parents of this applicant supportive of their child's strengths and challenges? Have their expectations and perceptions of their child and your program been in alignment with yours and your school's?

Readiness Behaviors

consistently usually sometimes rarely never

Readiness Behaviors	consistently	usually	sometimes	rarely	never	Additional comments on readiness:
Demonstrates ability to focus on one task	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Perseveres with a difficult task	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Responds positively to redirection	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Shows creativity and imagination in play and work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Displays age-appropriate resilience	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Can follow the lead of peers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Assumes a leadership role with peers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Cooperates in work and play	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Transitions appropriately between activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Shows empathy toward peers and adults	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Seeks help appropriately when needed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Is open to new activities and information	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Demonstrates awareness of self in space	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Completes tasks independently	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Can be hyperfocused on one topic of interest	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Willingly shares materials with peers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Follows multi-step directions to completion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Demonstrates self-control on the playground	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Demonstrates self-control in class	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Initiates play activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Participates in movement activities and games	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Uses self-help strategies to manage wardrobe and personal hygiene	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Exhibits coordinated movement when running, walking, or climbing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Displays appropriate risk-taking in physical play	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Understands and adapts when play becomes too rough	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Shows flexibility with people and activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

We would appreciate any additional information which you think would help our school make an informed decision: _____

Thank you for your time and candor. May we contact you if we need clarification? Yes No

Phone number: _____ work cell home

E-mail: _____ work home

Signature: _____ Date: _____

Teacher Evaluation Form for Elementary (Grades 1+) Applicants

Applicant's Name: _____

Current School: _____ Current Grade: _____

Person(s) Completing this Form: _____

How long have you known this student and in what capacity? _____

What are the first few words that come to mind to describe this student? _____

Recognizing that completing this form is not part of your official duties, our schools greatly appreciate your helping the applicant by supplying the information requested. **Please note that the information you submit will be confidential, will not be shared with the student and family, and will not become part of the student's permanent school records.** In order to establish and honor confidentiality, please send this form directly to the schools requested.

Student Skills	consistently	usually	sometimes	rarely	never	Comments:
Exhibits empathy toward peers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Cooperates in work and play	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Resolves differences appropriately	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Assumes a leadership role with peers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Can follow the lead of peers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Perseveres with difficult tasks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Accepts responsibility for behavior	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Demonstrates self control in class	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Demonstrates self control on the playground	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Transitions appropriately between activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Displays age appropriate resilience	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Contributes to class discussions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Works with independence and self-direction	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Listens to and follows directions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Uses class time efficiently	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Sustains attention and focus	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Accepts criticism appropriately	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Open to new challenges	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Exhibits problem-solving ability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Seeks help appropriately when needed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

In group situations, what behaviors does this child typically display?

- Tries to control
 Takes a leadership role
 Participates cooperatively
 Observes
 Seeks attention

Do you have any specific concerns?

- Fine Motor
 Gross Motor
 Social/Emotional
 Behavioral
 Speech
 Reading
 Writing
 Math
 Other

Please elaborate: _____

Additional Information

Please comment upon the applicant's academic and personal strengths:

Please comment upon the applicant's academic and personal challenges:

How are the parents/guardians of this applicant supportive of their child's strengths and challenges? Have their expectations and perceptions of their child and your program been in alignment with yours and your school's?

Please mention any additional information which you think might help our school make an informed decision.

Thank you for your time and candor. May we contact you if we need clarification? Yes No

Best phone number: _____ work cell home

E-mail: _____ work home

Signature: _____ Date: _____

PLEASE KEEP A COPY OF THIS FORM FOR YOUR RECORDS